

Minutes
Hansen Community Library Board of Trustees
February 1, 2021

TRUSTEES PRESENT: Elva McNurlin, Louise Baily and Sarha Berry. Eileen Turner joined via Zoom.

STAFF: Sharon Sherrill and Cindy Bjorneberg

Chairman Elva McNurlin called the meeting to order at 7:03 p.m.

Eileen moved to add Dr. Seuss to the agenda under new business. Sarha seconded the motion, motion carried.

MINUTES: Sarha moved to accept the minutes from the previous meeting as emailed, Eileen seconded the motion, motion carried.

TREASURER'S REPORT: Cindy read the treasurer's report. Eileen moved to accept the report as presented, Louise seconded the motion, motion carried.

OLD BUSINESS:

Adult Book Talks – Cindy reported that letters have been mailed to previous adult book talk participants and the books are displayed. The first talk is set for March 17 with both live and virtual options available.

Best Practices Grant – Mike Sterling will come on February 5th to look at the box that Walt brought in for a potential firesafe video return box. Cindy will ask him for a bid at that time. Officer Sjuni Bunderson asked about accessing the library's wifi as the Kimberly-Hansen Police Department is creating an administrative office in the Community Center. Cindy will call Ednetics to see about options for getting wifi to the Community Center. Officer Bunderson is happy to help write the safety plan portion of the Best Practices Grant. He also suggested cutting the locks on the gates for the library backyard. The locks were installed to keep kids from hanging out back there and destroying property. He suggested additional motion sensitive security lights.

Local Government Investment Pool – Sarha, Louise and Elva all participated in the January 29th Zoom call with the State Treasurer's office. The link to the recorded meeting was sent to all board meetings. After a short discussion, Louise moved to table the discussion to the March meeting when Walt will be present. Sarha seconded the motion, motion carried.

Phone Service – Phone service as converted to Sparklight on January 25.

Personnel Policy – Board members discussed the draft policy that Cindy had prepared. Elva, Sarha and Cindy will meet at 1 p.m. on February 5th to review and edit the policy.

NEW BUSINESS

MVLS – There was no MVLS meeting in January but Cindy met with other MVLS officers to set the 2021 meeting topics and begin to think about the regional library conference. She also participated in an Idaho Commission for Libraries webinar about diversity in collection development.

Dr Seuss – Cindy and Sharon are working on activities that kids can take home for Dr. Seuss week. Eileen suggested having balloons available for kids to take home.

CORRESPONDENCE

Elva mentioned the need to submit a current W-3 to ICRMP (Idaho Counties Risk Management Program). She also shared information about ICRMP COVID vaccines.

The meeting was adjourned at 8:07 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Publicize adult book talk series – Cindy
- Financial information requested by Mike Burr – Cindy
- Complete e-rate application – Cindy
- Contact Mike Sterling about fire proof safe – Cindy
- Administer Best Management Grant – Cindy
- Write personnel manual/policy – Cindy & Board
- Write volunteer policy – Cindy
- Write treasurer job description – Cindy
- Summer Reading Program – Cindy
- Libraries Transforming Communities Grant – Cindy