

Minutes
Hansen Community Library Board of Trustees
March 1, 2021

TRUSTEES PRESENT: Elva McNurlin, Louise Baily, Sarha Berry, Walt Freestone and Eileen Turner.

STAFF: Cindy Bjorneberg

Chairman Elva McNurlin called the meeting to order at 7:00 p.m.

Sarha moved to add open hours to old business, and trustee binder work day and director's wages to new business, Eileen seconded the motion, motion carried. Louise moved to approve the amended agenda, Walt seconded the motion, motion carried.

MINUTES: Eileen moved to accept the minutes from the previous meeting as emailed, Louise seconded the motion, motion carried.

TREASURER'S REPORT: Cindy read the treasurer's report. Sarha asked that check numbers for voided checks be included in the report. Sarha moved to accept the report as presented, Walt seconded the motion, motion carried.

OLD BUSINESS:

Local Government Investment Pool – Walt asked about the difference between short-term and long-term investments. Questions were asked about continuing the ICCU membership and who was a member on a personal level. Walt moved to invest \$25,000 from the ICCU savings account into the LGIP and keep the rest at ICCU, Eileen seconded the motion, motion carried.

Personnel Policy – Elva, Sarha and Cindy met on February 5 to review the draft policy. Board members discussed the revised draft policy. Several typos were corrected and a clarification regarding travel to and from meetings was suggested. Trustees discussed holiday closures. Elva has sent a copy of the draft policy to ICRMP for comment. The Board will finalize the policy at the April board meeting.

Adult Book Talks/Dr Seuss – The books are here and publicity is out. The first discussion is set for March 17 at 7 p.m. The book is "Let the Great World Spin" by Colum McCann. Dr Seuss activities are set up for the first half of March and a bingo reading card will continue through March 27.

Open Hours – Saturday hours have finally caught on and now are almost as busy as Wednesdays. Cindy recommends continuing Saturday hours permanently. The Board will decide at the April meeting.

NEW BUSINESS

Libraries Transforming Communities – Eileen corrected a typo on the draft application. With no other corrections or additions, Cindy will submit the grant application.

Stricker sign – During a Stricker board meeting, it was mentioned that a road sign pointing travelers towards Stricker must be moved now that Mike Sterling has bought the property it sits on and the city did not keep an easement. Cindy thought it was a different sign and had suggested maybe it could be moved to the library, but after talking with the Twin Falls County Preservation Society, the sign that must be moved is the large rock sign that is shaped like Idaho. The Preservation Society has received a bid of \$5,300 to move the sign. That is too hefty a price tag for the library and safety concerns for both the sign and patrons were raised.

National Library Week – Cindy shared that National Library Week is April 4 to April 10, but does not think the library will do much to celebrate.

MVLS – The February meeting focused on stem kits and Cindy picked up several good leads and tips for how to put stem kits together. She thinks utilizing some of the Dr Seuss raffle money to put stem kits together is a good idea. We could have Second Saturday Stem Day beginning after the Summer Reading Program ends.

Storage issues – Trustees talked about storage issues and what kind of storage will be needed in the future.

Trustee Binder Day – Trustees will meet on Friday, March 12, at noon to coordinate binders and make sure everyone has copies of the current policies.

Director's Wages – Cindy will run actual spending versus budget to see if there is any room in the budget to give the director a raise.

CORRESPONDENCE

Cindy mentioned the Stem Action Center has a drone learning program available this summer for both formal and informal educators. She would like to apply.

The meeting was adjourned at 9:14 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Publicize adult book talk series – Cindy
- Financial information requested by Mike Burr – Cindy
- Contact Mike Sterling about fire proof safe – Cindy
- Administer Best Management Grant – Cindy
- Write volunteer policy – Cindy
- Write treasurer job description – Cindy
- Summer Reading Program – Cindy
- Write Public Records Request Policy – Cindy

Minutes – Trustee Binder Work Day
Hansen Community Library Board of Trustees
March 12, 2021

TRUSTEES PRESENT: Elva McNurlin, Walt Freestone, Louise Baily, Sarha Berry and Eileen Turner.

Chairman Elva McNurlin called the meeting to order at 12:15 p.m. Trustees updated their binders with the current policies and procedures. An extra binder was created to keep at the library as a master binder.

A short recess was taken at 2 p.m. so that Elva, Walt and Louise could have their declaration of candidacy notarized at City Hall.

The meeting was adjourned at 4:30 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Minutes – Board of Trustees Training
Hansen Community Library Board of Trustees
March 18, 2021 * Hansen Community Center

TRUSTEES PRESENT: Elva McNurlin, Walt Freestone, Sarha Berry and Eileen Turner.

GUESTS: Larry Hollifield, Hansen School Board; Joe Ratto, Hansen City Mayor; Krystal Ray, Hansen City Clerk; Veronica Rodriguez, Hansen City Council

STAFF: Cindy Bjorneberg

PRESENTER: Jim McNall, Risk Management Specialist for the Idaho Counties Risk Management Program.

Chairman Elva McNurlin called the meeting to order at 6:05 p.m. Jim McNall provided training on board duties, open meeting law, ethics and conflict of interest.

The meeting was adjourned at 7:55 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman