

Minutes
Hansen Community Library Board of Trustees
August 2, 2021

TRUSTEES PRESENT: Elva McNurlin, Louise Baily, Sarha Berry, Walt Freestone & Linda Mortensen.

STAFF: Cindy Bjorneberg

Chairman Elva McNurlin called the meeting to order at 7:03 p.m.

BUDGET HEARING – No attended the FY 2021-22 Budget Public Hearing. Walt moved to approve the FY 2021-22 budget as advertised and to send resolution to the State to maintain the library's forgone carryover. Louise seconded the motion, motion carried.

Regular Board Meeting

Chairman Elva McNurlin called the regular meeting to order at 7:09 p.m.

Sarha moved to accept the agenda as presented, Walt seconded the motion, motion carried.

MINUTES: Louise moved to approve the minutes as printed, Sarha seconded the motion, motion carried.

TREASURER'S REPORT: Linda read the treasurer's report. Walt moved to approve the financial report as presented, Louise seconded the motion, motion carried.

OLD BUSINESS:

Emergency Preparedness Plan – The plan was tabled until the next meeting to give time to locate the water shutoff.

ARPA/LTC grant updates – Cindy reported that the Library has received an ARPA grant to purchase an iPad and also 3 hotspots. A patron has already expressed interest in checking out a mobile hotspot. The Library has also received the \$2000 of funding to purchase digital content.

Cindy is completing the required training for the LTC grant. She and Sgt Bunderson will meet on August 9, before the Hansen City Council meeting, to discuss proposals for the LTC Community Discussion.

Records Retention Schedule – Tabled to a future meeting.

Holiday Closures – The board discussed closing the library the Friday after Thanksgiving. By consensus it was decided to maintain the holiday closure schedule as approved at the June meeting.

Thrift Store – The idea of including a thrift store at the library was discussed. Space constraints and limited staff are key concerns at this time; but it may be an idea worth revisiting should a Library Foundation be formed. Louise moved not to pursue a library thrift

store (beyond the used books/movies sales section) at this time, Walt seconded the motion, motion carried.

NEW BUSINESS

STEAM Projects – The board toured the new STEAM (Science-Technology-Engineering-Art-Math) section. STEAM kits have been available for several weeks now and are being used by families and kids waiting to get on the computers at 3 p.m.

Mobile Hot Spots – The board reviewed the Jerome Library’s mobile hot spot policy. Action on the policy was tabled until the next meeting.

Hansen Day – The Library had a float in the Hansen Day Parade on July 17 featuring a new banner that matches the library open sign. The Library had extended hours that day (10 a.m. to 4 p.m. to match the activities in the park) and had 18 patrons.

Trees Trimmed – Dave Livingston trimmed the trees by the library to lift the branches by the door and make the stop sign more visible. He charged \$20, which was paid from petty cash.

MVLS – The July meeting was held at the Twin Falls City Park and featured a police officer discussing active shooter protocols; some of that information was included in the emergency preparedness plan draft reviewed earlier. Following that presentation, the libraries present discussed traveling STEM kits and decided to create seven kits that will travel on a monthly basis between libraries within MVLS. These STEM kits are intended for library programming and will not circulate amongst patrons.

CORRESPONDENCE

None

The meeting was adjourned at 8:31 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Revises Emergency Preparedness Plan – Cindy
- Identify the water shut off – Cindy
- Administer LTC & ARPA grants – Cindy
- Financial information requested by Mike Burr – Cindy
- Write volunteer policy – Cindy
- Write treasurer job description – Cindy