

Minutes
Hansen Community Library Board of Trustees
February 7, 2022

TRUSTEES PRESENT: Elva McNurlin, Walt Freestone, Eileen Turner, Sarha Berry, Louise Baily and Linda Mortensen.

STAFF: Cindy Bjorneberg

Chairman Elva McNurlin called the regular meeting to order at 7:05 p.m.

Eileen moved to approve the agenda, Walt seconded the motion, motion carried.

MINUTES: Walt moved to approve the minutes, Louise seconded the motion, motion carried.

TREASURER'S REPORT: Linda read the treasurer's report. Eileen moved to accept the treasurer's report as read, Sarha seconded the motion, motion carried. Cindy passed around a spreadsheet from the Twin Falls County Assessor showing the revenue the county has collected for tax year 2021. The column labeled "Less Cancellations" shows the amount of tax cancellation as a direct result of HB562 which passed in the 2020 Legislative Session. The Hansen Free Library District has a decrease of \$157.86.

OLD BUSINESS:

Records Retention Schedule – As Kevin Tomlinson left the Idaho Commission for Libraries in mid-January and there is no one available at this time to provide the trustee training on records retention and patron confidentiality; Cindy sent the retention schedule containing the revisions Kevin had suggested to her in December and also the proposed records destruction resolution to Jim McNall at the Idaho Counties Risk Management Program. Jim concurred that the both the revised records retention schedule and records destruction resolution were adequate. Walt moved to approve the revised records retention schedule, Eileen seconded the motion, motion carried.

Motion to Destroy records – Walt moved to adopt the records destruction resolution, Louise seconded the motion, motion carried.

LTC/ARPA grant updates – Cindy has submitted all the necessary reports for the Libraries Transforming Communities grant and that grant is closed. She filed the interim report for the ARPA grant by the mid-January deadline. This grant ends in August.

Apollo Conversion – The Apollo conversion has not been without glitches but overall is going well. Some patrons are beginning to explore the user services and are enjoying the ability to place items on reserve and renew their own items.

NEW BUSINESS:

Dr. Seuss & Dia! – Dr Seuss Day is set for Saturday, March 5 from 10 a.m. to noon and will include stories, activities and birthday cake.

Cindy participated in an ICfL training in January that where libraries unpacked a donation box on Zoom with the other libraries watching. Another library said they used some of their older donated books for book art projects. Cindy asked if adults would like to participate in a book art/craft day but the consensus was kids or middle schoolers may be a better target audience. Elva suggested soliciting book craft ideas.

MVLS – is taking a break as interest seems to have dropped off precipitously – especially in light of the regular ICfL discussions on Zoom. As a result, MVLS will not be invoicing any library for dues this year. The group hopes to get together later in the spring to work on traveling STEM kits for the libraries that are interested.

DIRECTOR UPDATE

Cindy said the Hansen School District has submitted a 21st Century Grant. If the District receives this grant, the Hansen Library has agreed to provide 18 Fridays of STEAM/literacy programming to K - 3rd grade. Reimbursement for staff time, materials and books was included in the grant. In anticipation of this grant while also boosting the library's STEAM collection, Cindy is also participating in a 6-week Coding as a Playground virtual book club. All who finish the book club will receive a free KIBO coding robot.

Cindy has also registered for a Digital Inclusion Workshop (early March) offered through ICfL and has decided to participate in the virtual Read To Me Rendezvous starting in April rather than committing to the two-day in-person workshop in mid-March. She will participate in a Banned Book discussion hosted by ICfL later this week.

The first two Let's Talk About It spurred great discussions although no one much enjoyed reading the books. Seven people attended the first session (1/13) and 8 the second (1/27).

CORRESPONDENCE

None

The meeting was adjourned at 8:12 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Dr Seuss Day – March 5th
- Develop Inventory List – Cindy
- Start planning 2022 Summer Reading Program – Cindy
- Administer LTC & ARPA grants – Cindy
- Financial information requested by Mike Burr – Cindy
- Write volunteer policy – Cindy
- Write treasurer job description – Cindy