

**Minutes**  
Hansen Community Library Board of Trustees  
**April 4, 2022**

**TRUSTEES PRESENT:** Elva McNurlin, Walt Freestone, Eileen Turner, Sarha Berry, Louise Baily and Linda Mortensen.

**STAFF:** Cindy Bjorneberg

Chairman Elva McNurlin called the regular meeting to order at 7:11 p.m.

Walt moved to approve the agenda, Louise seconded the motion, motion carried.

**MINUTES:** Sarha moved to approve the minutes, Walt seconded the motion, motion carried.

**TREASURER'S REPORT:** Linda read the treasurer's report. Louise moved to accept the treasurer's report as read, Eileen seconded the motion, motion carried. Cindy reported that she had called Idaho Power regarding the high power bills this winter. On the extremely cold days the library was using 13 kw of power compared to 2 kw most days.

**OLD BUSINESS:**

**LTAI Extended & Dia! Update** – Dia! Is Saturday, April 30. We plan to do book crafts at the Community Center. Elva is helping coordinate the activities. A Dia! planning meeting is set is Thursday, April 7 following the virtual author talk. The first LTAI Extended virtual author talk is April 7 featuring Grace Olmstead, author of “Uprooted: Recovering the Legacy of the Places We've Left Behind.” The talk is scheduled from 12:15 to 1:15 p.m.

**Summer Reading Update** – Cindy will meet with the extraordinary summer reading volunteer team next week to firm up summer reading activities. The 2022 theme is Oceans of Possibilities.

**Updated Trustee Map** – Cindy showed the board the new school board zone map. The library board has the authority to set its own zone boundaries. Cindy will talk to the Hansen school board chairman about how to access the Census Data. Walt moved to table discussion of the trustee map to the May 2 meeting, Eileen seconded the motion, motion carried.

**NEW BUSINESS:**

**Budget Hearing** – Louise moved to hold the FY 2022-23 Budget Hearing on Monday, Aug. 1 at 7 p.m., Sarha seconded the motion, motion carried. Cindy will notify Twin Falls County of the budget hearing date before April 30.

**Collection Development and Circulation policies**– Given the debate at the Idaho Legislature regarding H.B. 666 (which would have allowed librarians to be jailed for checking out 'offensive' material to minors), the Board should review these policies. Cindy provided copies of the policies along with a sample of Meridian Library District's circulation policy. She will ask MLD to share their Collection Development policy as well. An updated request for reconsideration form is also needed. Eileen moved to table discussion of these policies until the next meeting, Louise seconded the motion, motion carried.

**ICfL/MVLS** – Cindy has registered for the Idaho Library Association’s virtual mini-conference focusing on book bans and censorship. Information from that conference may also be useful when reviewing the collection development and circulation policies. The mini-conference is Tuesday, April 19 beginning at 4 p.m.

**DIRECTOR UPDATE**

Cindy completed the paperwork necessary to continue e-rate (which reimburses for 80 percent of the library’s internet expense) for the coming fiscal year. She has also registered for the public records request training sponsored by the Idaho Commission for Libraries (being held to answer questions raised during the 2022 legislative session) on April 7 at 3 p.m. Sadly, the Hansen Elementary School did not receive the 21<sup>st</sup> Century grant it had applied for and so the library will not be furnishing literacy and STEM activities on Friday mornings during the 2022-23 school year.

Cindy also participated in the webinar to learn about Kanopy, a video streaming service that has joined Overdrive, the library’s partner for e-books and audiobooks. The service requires minimum participation and Cindy does not feel Hansen patrons would use the service enough to reach the minimum.

Walt mentioned the Freedom to Read Act that is included in the library board trustee manuals and suggested legislators should each receive one.

**CORRESPONDENCE**

None

The meeting was adjourned at 8:17 p.m.

Attest:

Cindy Bjorneberg  
Director

Elva McNurlin  
Chairman

**Pending Items:**

- Review Collection Development Policy – Board
- Review Circulation Policy – Board
- Review Request for Reconsideration Form – Board
- Begin working on the 2022-23 Budget – Cindy
- Develop Inventory List – Cindy
- Plan 2022 Summer Reading Program – Cindy
- Administer LTC & ARPA grants – Cindy
- Financial information requested by Mike Burr – Cindy
- Write volunteer policy – Cindy
- Write treasurer job description – Cindy