

Minutes
Hansen Community Library Board of Trustees
June 28, 2022

TRUSTEES PRESENT: Elva McNurlin, Walt Freestone, Louise Baily and Sarha Berry.

STAFF: Cindy Bjorneberg

Chairman Elva McNurlin called the regular meeting to order at 7:15 p.m.

Walt moved to approve the agenda, Sarha seconded the motion, motion carried.

MINUTES: Louise moved to approve the minutes from the June 6 regular meeting and the June 10 special meeting, Walt seconded the motion, motion carried.

TREASURER'S REPORT: Walt served as treasurer for this month. Cindy read the treasurer's report. Sarha moved to accept the report, Louise seconded the motion, motion carried.

OLD BUSINESS:

LTAI (Let's Talk About It) – Cindy applied for the top three themes based on her discussion with Helen McCord at the Kimberly Library. Those themes are: “Biographies”, “Humanity & Technology”, and “Living in the West.”

Summer Reading Update – The last day of summer reading is set for tomorrow featuring The Escapuary. A patron has donated \$60 to provide supplies for this event. Attendance has ranged from 30 to 39 kids each week.

Cash Management Policy review – Cindy will rename the Cash Management Policy on her computer to match the actual name of the policy – Financial – and reduce confusion. Elva suggested adding a second user to the First Fed online accounts for stronger checks and balances. After reviewing the corrections made at the last meeting, Sarha moved to table adopting the policy, Louise seconded the motion, motion carried.

That All May Read Grant – The Library has received a \$1,000 That All My Read Grant from the Idaho Commission for Libraries to update the large print and audiobook sections of the Library and also to provide staff training. A display utilizing the theme “Come SEA the Possibilities” – to play off the summer reading theme has been developed and will be used during the Hansen Day celebration at Rolling Hills Park.

NEW BUSINESS:

Budget Review & Budget Hearing Notice – The board reviewed the proposed budget. Cindy asked about continuing the Mobile Hotspot program even though the ARPA grant is ending in August. The County has not yet sent the L-2s so the income projections were also tentative. Louise moved to publish the Budget Hearing Notice, set for Monday, Aug. 1, at 7 p.m. Walt seconded the motion. The motion passed 2 to 1 with Louise and Walt voting aye and Sarha voting nay.

MVLS/ICfL update – Cindy participated in a marketing zoom meeting that focused on social media and strategies for responding to comments. The meeting was held June 23.

DIRECTOR UPDATE:

The library will hold a Coding for Preschoolers event on Wednesday, July 6, from 10 to 11:30 to showcase the KIBO and also the Botley coding robots. Elva has agreed to lead a CRICUT Part 2 class on Friday, July 15. The library will be open from 10 a.m. to 4 p.m. on Saturday, July 16 to match the Hansen Day festivities. The library will have a float and also do book art at the Community Center.

CORRESPONDENCE:

None

The meeting was adjourned at 8:26 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Update Cash Management/Financial Policy – Cindy & Board
- Approve the 2022-23 Budget – Board
- Complete & submit the L-2 – Cindy
- Submit 2022 Summer Reading Program final report – Cindy
- Finalize ARPA grant & submit final report – Cindy
- Finalize That All May Read Grant & submit the final report – Cindy
- Explore Kindergarten Readiness Grant – Cindy
- Submit trustee map to TF Co – Cindy
- Review Collection Development Policy – Board
- Review Circulation Policy – Board
- Review Request for Reconsideration Form – Board
- Develop Inventory List – Cindy
- Write volunteer policy – Cindy