

Minutes

Hansen Community Library Board of Trustees
Hansen Community Library, 120 Maple Ave W, Hansen, ID 83334

November 7, 2022, 7 p.m. – Corrected

TRUSTEES PRESENT: Elva McNurlin, Louise Baily and Sarha Berry.

STAFF: Cindy Bjorneberg

Chairman Elva McNurlin called the meeting to order at 7:03 p.m.

Sarha moved to make item #4 under old business (personnel policy/time & attendance policy) an action item and moved to accept the agenda as amended, Louise seconded the motion, motion carried.

MINUTES: Elva read the minutes aloud. Sarha moved to accept the minutes as read, Louise seconded the motion, motion carried.

TREASURER'S REPORT: Sarha served as treasurer for this month. Cindy read the treasurer's report. Louise moved to accept the treasurer's report as presented, Sarha seconded the motion, motion carried.

OLD BUSINESS:

Kindergarten Readiness Grant – Cindy will meet with the East End Head Start teachers to come up with ideas for the 12 early literacy kits included in the grant. The kindergarten readiness program will begin after New Year's.

Fall Activities --Elva reported on the October 15 book art day. Seventeen attended with about an equal split between kids and adults. Cindy showed pictures of the Library's entry to the Hansen Elementary Trunk-N-Treat on October 31. She also shared ideas for the Family Reading Week kickoff on Nov. 12.

Adult Book Discussion -- Cindy is working with Helen to begin to advertise the winter adult book discussion.

Personnel Policy/Time & Attendance Policy -- Louise moved to approve the changes to the personnel and time and attendance policies, Sarha seconded the motion, motion carried.

NEW BUSINESS:

Public Conduct Policy – Cindy shared changes to the public conduct policy made based on the First Amendment presentations at the Director's Summit Nov. 3-4 in Boise. Sarha moved to postpone discussion on the proposed changes to a future meeting when more board members were present.

Public Records Custodian – as of July 1, Idaho Code requires that the public records custodian be listed on the website. Cindy has updated the website to reflect this change.

ARP-ESSER Grant application – library directors were encouraged to apply for small grants to help with after school or summer literacy programs during the Director’s Summit. The deadline was extended to today and Cindy has submitted a \$2,000 to help with summer reading activities for middle school students.

Collection Development, Circulation Policy and Reconsideration Form – reviewing these policies is a high priority as lawmakers expect some form of HB 666 (the one that would jail librarians for checking out ‘obscene’ materials to kids to be introduced in the 2023 Legislature. House Bill 666 was designated in the 2022 Legislature as RELATING TO MINORS; AMENDING SECTION 18-1517, IDAHO CODE, TO REMOVE A PROVISION REGARDING AN AFFIRMATIVE DEFENSE AND TO MAKE TECHNICAL CORRECTIONS; AND DECLARING AN EMERGENCY AND PROVIDING AN EFFECTIVE DATE.

MVLS/ICfL– Cindy participated in a Magic Valley Library System officer zoom call on October 31 where the future of the consortium was discussed. Each officer has been assigned to reach out to libraries to see if they would attend a summer reading workshop in early 2023. She also attended the Director’s Summit in Boise Nov. 3-4 and has been selected for the year-long Director’s 101 cohort. This will entail monthly Zoom meetings to discuss topics ranging from human resources to weeding.

DIRECTOR UPDATE:

Cindy reported that the proposed October 18 special meeting was not held as ICRMP (Idaho Counties Risk Management Program) had not had a chance to review the proposed changes before that date. Cindy was also able to speak in-person with ICRMP specialists during the Director’s Summit in Boise and receive clarification.

CORRESPONDENCE:

None

The meeting was adjourned at 8:50 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Administer Kindergarten Readiness Grant – Cindy
- Administer ARP – ESSER Summer Support Grant -- Cindy
- Hold Family Reading Week – Library staff and volunteers
- Submit Year-end Reports to State of Idaho by Dec. 1 – Cindy
- Complete library statistical report by 12/31/22 – Cindy
- Review Collection Development Policy – Board
- Review Circulation Policy – Board

Review Request for Reconsideration Form – Board
Develop Inventory List – Cindy
Write volunteer policy – Cindy