

Minutes

Hansen Community Library Board of Trustees
Hansen Community Library, 120 Maple Ave W, Hansen, ID 83334

December 5, 2022, 7 p.m.

TRUSTEES PRESENT: Walt Freestone, Eileen Turner and Sarha Berry.

STAFF: Cindy Bjorneberg

Vice Chairman Walt Freestone called the meeting to order at 7:07 p.m.

Eileen moved to accept the agenda as printed, Sarha seconded the motion, motion carried.

MINUTES: Walt found a typo (library was misspelled on page 2) and Sarha noticed a typo on page 1 (literacy kits not grants). Sarha also asked that HB 666 be referred to as it's title rather than the bill number. Sarha moved to approve the minutes as corrected, Eileen seconded the motion, motion carried.

TREASURER'S REPORT: Walt served as treasurer for this month. Cindy read the treasurer's report. Eileen moved to accept the treasurer's report as presented, Sarha seconded the motion, motion carried.

OLD BUSINESS:

ARP-ESSER and Kindergarten Readiness Grants – The library received a \$2,000 ESSER grant to supplement summer reading activities for middle schoolers. Cindy will meet with the East End Head Start teachers to come up with ideas for the 12 early literacy kits on December 12 and with Staci Shaw from Idaho Commission for Libraries on December 19 to check on our progress with this project.

Public Conduct Policy --Cindy reviewed the proposed changes to the public conduct policy as neither Walt nor Eileen were able to attend the November meeting. Eileen moved to adopt the policy as revised, Sarha seconded the motion, motion carried.

Adult Book Discussion -- Pete Espil has been asked to lead the February 22nd discussion of his book, "Basco: The Adventures of Jesse Echeverry". He will donate a book to both the Hansen and Kimberly libraries for the permanent collections. The adult book discussions begin Wednesday, Jan. 11th at 7 p.m. with "The Afterlife of Holly Chase" by Cynthia Hand. Cindy distributed a fact sheet with the dates, books and authors.

Collection Development Policy, Circulation Policy and Reconsideration Form-- The board was given copies of these policies as they are the next to be discussed and revised after the holidays. Sarha questioned when the annual \$12 fee for out-of-district patrons became a one-time fee. Walt said he'd look back through his meeting minutes to see if he can determine when the decision was made.

NEW BUSINESS:

Idaho Digital Consortium Magazine Subscription – The consortium successfully negotiated a lower price from Overdrive and is working to develop marketing materials to promote this service so it will continue in 2022. Hansen’s cost for 2023 is \$159.80 compared to \$235.17 in 2022. Hansen had 7 magazine checkouts through Overdrive in 2022.

MVLS/ICfL– Cindy participated in the first monthly Director 101 session on Dec. 1 on e-rate. The sessions are the first Thursday of every month for the next year.

DIRECTOR UPDATE:

Cindy reported that the copier began printing wavy blue lines on the library newsletter about a third of the way through the run and she had to finish printing at Harvey’s. Business Techs has come out to repair it and got it printing mostly cleanly again after about 4 hours of work, but said it needs new supplies. She asked them for a bid to repair or replace the machine. Business Techs was out in October to go through the copier before the newsletter was run. Sarha believes it was purchased about 10 years ago and may have been used at that time.

Walt selected a name from the jar to name the library kangaroo mascot. The name selected was Hop-A-Harris.

CORRESPONDENCE:

None

The meeting was adjourned at 7:58 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Administer Kindergarten Readiness Grant – Cindy
- Administer ARP – ESSER Summer Support Grant – Cindy
- Copier repair/replacement – Cindy
- Complete library statistical report by 12/31/22 – Cindy
- Review Collection Development Policy – Board
- Review Circulation Policy – Board
- Review Request for Reconsideration Form – Board
- Develop Inventory List – Cindy
- Write volunteer policy – Cindy