

Minutes

Hansen Community Library Board of Trustees
Hansen Community Library, 120 Maple Ave W, Hansen, ID 83334

February 6, 2023 – 7 p.m.

TRUSTEES PRESENT: Elva McNurlin, Walt Freestone, Eileen Turner, Louise Baily, Sarha Berry

STAFF: Cindy Bjerneberg

Chair Elva McNurlin called the meeting to order at 7:05 p.m.

Louise moved to accept the agenda as printed, Eileen seconded the motion, motion carried.

MINUTES: Eileen moved to accept the December 28, 2022 regular meeting and January 13, 2023 special meeting minutes, Louise seconded the motion. Motion carried.

TREASURER'S REPORT: Louise served as treasurer. Cindy read the report. Sarha shared with the board that check number 2710 (T-Mobile for \$140.25 on 10/30/22) had been inadvertently left off the October treasurer's report. Sarha moved to accept the treasurer's report as amended, Walt seconded the motion, motion carried.

OLD BUSINESS:

Kindergarten Readiness Grants – Cindy gave an update. The first program was held on Monday, Jan. 16, 2023 and attendance is averaging 4 to 6 kids per week. The program will take a break for President's Day weekend and then resume for five weeks between Feb. 27 and March 27.

Adult Book Discussion -- Eight attended the Feb. 1st discussion of Maria Dahvana Headley's new translation of "Beowulf." Pete Espil plans to lead the February 22nd discussion of his book, "Basco: The Adventures of Jesse Echeverry".

New Copier – The new copier is working well. Cindy has not yet seen the new copier maintenance agreement to see if the cost has been adjusted to reflect the new copier.

Collection Development, Interlibrary Loan and Gift policies – The trustees reviewed the proposed collection development, interlibrary loan and gift policies reflecting changes from the January 13th policy work day. Additional revisions/additions were suggested.

Lending Guidelines/Circulation Policy and Reconsideration Form – The trustees reviewed the proposed circulation policy, which will be renamed lending guidelines, and also the reconsideration form reflecting changes from the January 13th policy work day. Additional revisions/additions were suggested.

Sarha moved to have Cindy make the recommended changes to the four proposed policies and then reconsider these policies at the next regular board meeting. Louise seconded the motion, motion carried.

NEW BUSINESS:

ICfL Training– Clay Ritter and Staci Shaw, from the Idaho Commission for Libraries, would like to visit the Hansen Community Library on Friday, March 10 at 3 p.m. They will be returning to Boise after spending the week visiting libraries in southeastern Idaho. Staci is the Early Learning consultant at the Idaho Commission for Libraries and oversees the Kindergarten Readiness grant program. Clay is the public library consultant for Idaho. Clay is willing to do trustee training while he is here.

MVLS/ICfL– The last Director 101 was Thursday, Feb. 2nd and covered employee relations. The next topic is risk management on Thursday, March 2nd.

Cindy plans to attend the Summer Reading Workshop hosted by ICfL on Feb. 21 in Twin Falls.

DIRECTOR UPDATE: The next Second Saturday STEAM day is February 11 and the theme is “Fashion a Fish.” Fairy Tale Day is planned for Saturday, Feb. 25. with Dr. Seuss Day on March 4 and Idaho Symbols on March 11.

Cindy will participate in the ICRMP First Amendment Audit Training on February 8th.

CORRESPONDENCE:

None

The meeting was adjourned at 8:48 p.m.

Attest:

Cindy Bjorneberg
Director

Elva McNurlin
Chairman

Pending Items:

- Administer Kindergarten Readiness Grant – Cindy
- Administer ARP – ESSER Summer Support Grant – Cindy
- Review Collection Development, ILL and Gift Policies – Board
- Review Circulation Policy/Lending Guidelines – Board
- Review Request for Reconsideration Form – Board
- Review Internet Use Policy (Board)
- Summer Reading Program – Cindy
- Develop Inventory List – Cindy
- Write volunteer policy – Cindy