

**Minutes -- Special Meeting**  
Hansen Community Library Board of Trustees  
Hansen Community Library, 120 Maple Ave W, Hansen, ID 83334  
**September 6, 2023 – 1 p.m.**

**TRUSTEES PRESENT:** Eileen Turner and Sheryl VerWey

**STAFF:** Cindy Bjorneberg

**GUESTS:** Helen McCord, Kimberly Library director; Lee McKinlay and Stephanie Snarr, both with the Kimberly Library Foundation.

The meeting began at 1:05 p.m. Eileen began with the big questions: how do you solicit funds and from whom.

Lee said the Kimberly Foundation sends a solicitation letter every fall to seek donations from individuals. The Foundation also collects books throughout the year to sell during Kimberly Good Neighbor Days in July. The sale raised \$850 this year including a \$120 donation. Local merchants donate \$700 to \$800 annually. Everyone who donates gets their name on a traveling plaque.

Other fundraisers they have done in the past include a 3-on-3 basketball tournament, breakfast with Santa, tour of older homes in Kimberly, quilt show & raffle. They also apply for grants from entities such as Chobani and First Federal. They have invested in a CD and have nearly \$50,000 saved now. Once a year they have the books reviewed by an accountant.

Foundations are 503(c) entities. Completing a full application will take several years, can look into doing an abbreviated application that may move more quickly as long as the entity has less than \$50,000 in assets.

The Foundation will need a board of directors. The Kimberly Foundation includes the library director, a library trustee, a CPA and at large members.

Helen said the Kimberly Foundation helps pay for items such as computers, copy machine, printer, carpet cleaning, summer reading program, storytime supplies, advertising such as magnets as well as the subscription fees for Overdrive and Apollo. Salaries MAY NOT be paid for by Foundation funds.

The Foundation is set up to meet monthly but usually meets less than that, depending on what is going on and if the Library needs funding. It's good practice to follow open meeting law even though the Foundation does not receive any taxpayer funds. Stephanie said being transparent is critical.

Kimberly Foundation members provided copies of their bylaws and other founding documents. Eileen knows an accountant who has set up 503(c)s before and will contact her to see about the cost of setting up a 503(c) foundation.

Meeting ended at 2 p.m.

**Minutes -- Special Meeting**  
Hansen Community Library Board of Trustees  
Kimberly Public Library, 120 Madison St W, Kimberly, ID 83341  
**September 7, 2023 – 6:30 p.m.**

**TRUSTEES PRESENT:** Walt Freestone, Eileen Turner, Sheryl VerWey and Sarha Berry

**STAFF:** Cindy Bjorneberg

**HOSTS:** Helen McCord, Kimberly Library director; Kimberly Library Board of Trustees and Kimberly Library Foundation

**GUESTS:** Rep. Chenele Dixon and Rep. Steve Miller

The meeting began at 6:37 p.m. with 17 in attendance. Introductions were made.

Rep. Chenele Dixon discussed what happened during the 2023 Legislature focusing primarily on HB 314 and HB 314A, including the House upholding the Governor's veto. Nearly all of the comments received by Governor Brad Little regarding HB 314A encouraged him to veto the legislation.

Rep. Dixon has been working with a state Senator and the sponsors of HB 314 to see if they can draft compromise legislation that would recognize patrons' right to read but also provide protections in terms of library policy. That effort seems unlikely now that the HB 314 sponsors have announced their intention to re-introduce HB 314 essentially unchanged.

Rep. Dixon and Rep. Miller asked questions about library policy, if libraries are seeing book bans and how proposed legislation would impact library procedures. Trustees from both boards also asked questions of the lawmakers.

The meeting concluded at 8:20 p.m.