

Minutes -- Regular Meeting
Hansen Community Library Board of Trustees
Hansen Community Library, 120 Maple Ave W, Hansen, ID 83334
October 2, 2023 – 7 p.m.

TRUSTEES PRESENT: Walt Freestone, Elva McNurlinSarha Berry and Sheryl VerWey

STAFF: Cindy Bjorneberg

GUESTS: None

Chair Walt Freestone called the regular board meeting to order at 7:29 p.m.

Elva moved to approve the agenda as presented, Sarha seconded the motion, motion carried.

MINUTES: Typos were noted in the September 5th regular board meeting minutes. Sheryl moved to approve the minutes as corrected, Sarha seconded the motion, motion carried.

TREASURER’S REPORT: Sarha served as treasurer, Cindy gave the report. All checks beginning with numbers 29 in the QuickBooks report should be begin with 28 instead. Sheryl moved to approved the treasurer’s report as corrected, Elva seconded the motion, motion carried.

OLD BUSINESS:

Library Foundation meeting (9/6) – Sheryl attended the meeting and thought it was very helpful. Eileen Turner also attended and has taken the information shared by the Kimberly Library Foundation and will contact a lawyer.

Legislative Meeting (9/7) – Sheryl thought the meeting went pretty well and the legislators wanted to hear what we had to say. Walt hopes they can put something together that will benefit patrons and voters.

Levy Info – Cindy asked what information trustees would like to see on the levy flyer that will be included with the fall newsletter. Suggestions were what we can’t do with the current budget and what we would do if we had more money.

Set public levy meeting – Elva moved to hold a special public meeting from 7 to 8 p.m. on Monday, Oct. 23, 2023, at the library to discuss the levy override election. Sheryl seconded the motion, motion carried.

K Ready Grant – Cindy reported that because Idaho Commission for Libraries IICfL) received fewer K Ready grant applications than anticipated, the Hansen Library was asked to increase its grant application from \$3,500 to \$5,000. Our program will run in two 5-week sessions: Nov. 6-Dec. 4th and Jan. 8-Feb. 5th. The grant includes providing books for every student who participates as well as students at Head Start. Consumable literacy bags will also be created that include paper, activities, scissors, crayons, etc.

NEW BUSINESS:

Special meeting to appoint a new trustee for zone 1 – Sarha moved to hold a special meeting on Monday, Oct. 23 at 6:30 p.m. to appoint a new trustee for zone 1, Sheryl seconded the motion, motion carried.

Harris Memorial Funds – The Hansen Library received \$360 in memorial funds from Bryan Harris. Sheryl moved to deposit these funds into the small savings account (Business Share Savings) at ICCU, Sarha seconded the motion, motion carried.

Family Reading Week– The theme this year is “Art is All Around Us.” Elva has agreed to help lead crafts such as water color painting and creating with markers for the event. Cindy will print the zine template so older kids can create their own comic about the Bad Guys. FRW is set for Saturday, Nov. 11 from 10 to 11:30 a.m. Cindy will make sure we can use the community center.

Trunk-on-Treat and Scarecrow Festival – Cindy will represent the library at the Hansen PTO Trunk-n-Treat on Oct. 31 to pass out candy and postcards with info about Family Reading Week and the K Ready program. She has asked Rena Gibson to create a scarecrow featuring the characters from the Bad Guys series for use at the Crossroads UMC’s first annual scarecrow festival on Saturday, Oct. 28 and then at trunk-n-treat and then at Family Reading Week.

MVLS/ICfL– Cindy will attend the ICfL annual convention in Twin Falls Oct. 4-6.

DIRECTOR UPDATE: Cindy will meet with Lori Bergsma, with Balanced Rock Insurance, on October 11 to review the Library’s ICRMP policy. Lori has agreed to represent the Library.

CORRESPONDENCE: None

The meeting was adjourned at 9:06 p.m.

Attest:

Cindy Bjerneberg
Director

Walt Freestone
Chairman

Pending Items:

Administer Kindergarten Readiness Grant for 2024 – Cindy

Develop Inventory List – Cindy

Revisit Personnel Policy – Cindy & Trustees

Collection Development Policy along with gift policy and ILL policy – Cindy & Trustees

Begin Strategic/Long-range planning process – Cindy & trustees